

# LANDAUER

April 14, 2011

Tami Sherley  
Kansas Division of Purchases  
900 SW Jackson, Room 102N  
Topeka, KS 66612-1286

**RE: Request for Bid Event Number EVT0000502-Document Number IFB0000108**

Dear Ms Sherley;

Thank you for the opportunity to submit Landauer's proposal to provide dosimetry services to the State of Kansas. We have had the distinct pleasure to be the dosimetry service provider for the State of Kansas for over 23 years. Throughout our business relationship, Landauer's goal has been to meet and exceed the needs of the State of Kansas, allowing your team to focus on your mission of serving the people of Kansas.

Landauer supplies you with dosimeters that utilize OSL Technology (Optically Stimulated Luminescent) the trade name of Luxel+. This is the technology you have utilized since the late 1990's when Landauer made a decision to abandon the old traditional technologies of Film and TLD due their limitations. OSL technology is proprietary to Landauer. It is a vast improvement to the other two technologies that can be offered by other dosimetry service providers.

Landauer is the world's largest dosimetry service provider and we provide services to roughly 85% of the commercial marketplace in the United States. This represents roughly 1.5 million dosimeters produced and analyzed monthly from our Glenwood, Illinois facility. Additionally, we manufacture our own raw materials utilized in our whole body dosimeters at our crystal growth facility in Stillwater, Oklahoma. We also provide dosimetry services in facilities in England, France, Japan, China and Brazil. Landauer is a public corporation listed on the New York Stock Exchange and traded under the symbol LDR. Landauer home office and main facility is in Glenwood, IL and Landauer has been providing dosimetry services for over 50 years.

Landauer technical staff is comprised of 4 Certified Health Physicists and 9 Ph.D.s, 3 M. S., so should you need any assistant in any area of your dosimetry program they are here to assist.

Should you have any questions or require any additional information, please let me know. We look forward to being of continued service to you.

Sincerely,

LANDAUER, INC.



Edwin Miles  
Southwest Regional Sales Manager

Em:kk/State KS

# STATE OF KANSAS

## Event Details

### PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
17300-EVT0000502	Sell	RFx	1
Event Round	Version		
1	1		
Event Name			
Personnel Dosimetry Services			
Start Time		Finish Time	
03/10/2011 12:05:04 CST		04/15/2011 02:00:00 CST	

Event Currency: US Dollar  
Bids allowed in other currency: No

Bidder: PUBLIC EVENT DETAILS

Submit To: Department of Administration  
Division Of Purchases  
900 SW Jackson  
Room 102-North  
Topeka KS 66612  
XML Bids to: Bids@da.ks.gov

Contact: Tamarenid X Sherley  
Phone: 7852963122  
Email: tami.sherley@da.ks.gov

### Event Description

This Contract shall cover the procurement of Personnel Dosimetry Services for the State of Kansas.

### General Comments

- 0008 - Invitation for Bid
- ATTC - See the attachment for additional information.
- MANDATORY REQUIREMENT: If you are interested in bidding on this transaction you MUST BE OFFICIALLY INVITED to the event. Contact the person named above at least 24 HOURS BEFORE the official finish date and time to request the official invitation.

Due to State of Kansas SMART Strategic Sourcing System requirements, any bidder with an interest in bidding on any State of Kansas SOURCING EVENT must officially request an invitation from the Division of Purchases at least 24 hours before the Bid Event official finish date and time. If you fail to request such in a timely fashion, your bid may be rejected in its entirety.

EXCEPTION: If you have received a Bid Event Document with your company's name in the upper right hand corner of the document, your company has already been invited to the bid event.

If you are not a registered bidder/vendor with the state of Kansas you must register as a bidder AND request official invitation at least 24 hours before the Bid Event official finish date and time. To register as a bidder visit the following web site: <http://www.da.ks.gov/purch/BidderRegistration.doc>

- BIDDER MUST OBTAIN A CURRENT TAX CLEARANCE CERTIFICATE  
A "Tax Clearance" is a comprehensive tax account review to determine and ensure that the account is compliant with all primary Kansas Tax Laws administered by the Kansas Department of Revenue (KDOR) Director of Taxation. Information pertaining to a Tax Clearance is subject to change(s), which may arise as a result of a State Tax Audit, Federal Revenue Agent Report, or other lawful adjustment(s).

INSTRUCTIONS: To obtain a Current Tax Clearance Certificate, you must:

- Go to <http://www.ksrevenue.org/taxclearance.htm> to request a Tax Clearance Certificate
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- XML Bid Submission will NOT be accepted for this Bid Event.
- Questions/Amendment - No pre-proposal conference is scheduled for this Bid Event Questions requesting clarification of the Bid Event must be submitted electronically (MS Word) to the Procurement Officer (Event Contact) indicated above by noon on March 24, 2011. Each question or clarification should reference the appropriate Bid Event section.

# STATE OF KANSAS

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Answers to questions will be available in the form of an amendment on the Division of Purchases' website, <http://da.ks.gov/purch>.

It shall be the responsibility of all participating bidders to acquire any and all amendments and additional information as it is made available from the web site cited above. Vendors/Bidders not initially invited to participate in this Bid Event must notify the Division of Purchases of their intent to bid at least 24 hours prior to the event's closing date/time. Bidders are required to check the website periodically for any additional information or instructions.

### General Questions

Question	UOM	Best	Worst	Response
Is a completed Immigration Reform and Control form included with this bid event submission (refer to Item #6, Appendix B - Terms and Conditions, Event Details document)?		Yes		<input type="text" value="YES"/>

Required: Yes Mandatory ResponseNo

#### Response Comments

Included in Attachments

Does your organization accept the State of Kansas terms and conditions as stated?

Yes

Required: Yes Mandatory ResponseNo

#### Response Comments

Is a current Tax Clearance Certificate included with this bid event submission (refer to Item #5, Appendix B - Terms and Conditions, Event Details document)?

Yes

Required: Yes Mandatory ResponseNo

#### Response Comments

Included in Attachments

# STATE OF KANSAS

## Event Details (cont.)

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Procurement Card (P-Card): Presently, many State Agencies use a Procurement Card (Visa-branded P-Card) in lieu of a state warrant to pay for some of its purchases. No additional charges will be allowed for using the card.

May agencies use their P-Card for contract purchases? Yes

Required: Yes Mandatory ResponseNo

YES

#### Response Comments

Political Subdivisions: Political subdivisions (City, County, School Districts, etc.) are permitted to utilize contracts administered by the Division of Purchases. Conditions included in this contract shall be the same for political subdivisions. The State has no responsibility for payments owed by political subdivision. The vendor must deal directly with the political subdivision.

Is pricing available to political subdivisions? Yes

Required: Yes Mandatory ResponseNo

YES

#### Response Comments

# STATE OF KANSAS

## Event Details (cont.)

### PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
17300-EVT0000502	Sell	RFx	4
Event Round	Version		
1	1		
Event Name			
Personnel Dosimetry Services			
Start Time		Finish Time	
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Event Currency: US Dollar  
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### Line Details

Line: 1 Item ID: Line Qty: 1 UOM: Each  
Required: No Reserve Price: No

Bid Qty:

Description: Personnel Dosimetry Services

Min/Max Qty: No min / No max

Question	UOM	Best	Worst	Response
What is your bid price?		0		
Required: No Mandatory Response: No				

### Response Comments

Pricing Page Included

# STATE OF KANSAS

## Event Details (cont.)

### PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
17300-EVT0000502	Sell	RFX	5
Event Round	Version		
1	1		
Event Name	Personnel Dosimetry Services		
Start Time	Finish Time		
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Topeka KS 66612  
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Tamarenid X Sherley  
7852963122  
Email: tami.sherley@da.ks.gov

Contact:  
Phone:  
Email:

### Bidder Information

Firm Name:	Landauer Inc		
Name:	Amy Cosler	Signature:	A. Cosler <i>AK</i>
Phone #:	815-546-9606	Fax #:	708-755-7011
Street Address:	2 Science Rd		
City & State:	Glenwood IL	Zip Code:	60425
Email:	Sales@landauerinc.com or ACosler@landauerinc.com		

# STATE OF KANSAS

## Event Details (cont.)

### PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
17300-EVT0000502	Sell	RFx	6
Event Round	Version		
1	1		
Event Name	Personnel Dosimetry Services		
Start Time	Finish Time		
03/10/2011 12:05:04 CST	04/15/2011 02:00:00 CST		

Event Currency: US Dollar  
Bids allowed in other currency: No

Bidder: PUBLIC EVENT DETAILS

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Division Of Purchases  
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XML Bids to: Bids@da.ks.gov

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Email: tami.sherley@da.ks.gov

## Appendix A - Line Specifications

Line: 1 Item ID: Line Qty: 1 UOM: Each  
Description: Personnel Dosimetry Services

### Item Specifications

Manufacturer:	Mfg Item ID:
Item Length: 0	Item Height: 0
Item Width: 0	Dimension UOM:
Item Volume: 0	Volume UOM:
Item Weight: 0	Weight UOM:
Item Size:	Item Color:

### Shipping Information

Schedule: 1	Ship To: Div. of Purchases
Quantity: 1	Div. of Purchases
Due Date: 04/20/2011	900 SW Jackson
Freight Terms:	Room 653-S LSOB
Ship Via:	Topeka KS 66612-1248
	United States

# STATE OF KANSAS

## Event Details (cont.)

### PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
17300-EVT0000502	Sell	RFx	7
Event Round	Version		
1	1		
Event Name	Personnel Dosimetry Services		
Start Time	Finish Time		
03/10/2011 12:05:04 CST	04/15/2011 02:00:00 CST		

Event Currency: US Dollar  
Bids allowed in other currency: No

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## Appendix B - Terms & Conditions

- Electronic Bid Submission: Only XML bid submissions will be accepted by email. All XML bid submissions MUST be sent to the email address noted above in the Submit To address section by the bid closing date and time to be considered. Do NOT send XML bids to the contact person's email.
- Protected cells in the XML bid document must not be changed. Changing values in the protected cells will result in rejection of your bid for this event.
- It is the bidder's responsibility to submit questions, acknowledge addenda and attend pre-bid conferences as indicated in this event or attachment(s). When communicating always refer to the Bid Event ID.
- Conflict of Interest: With the submission of a response for this bidding event, you certify that you do not have any substantial conflict of interest sufficient to influence the bidding process of this event. A conflict of substantial interest is one which a reasonable person would think would compromise the opening bidding process.
- BIDDER MUST OBTAIN A CURRENT TAX CLEARANCE CERTIFICATE A "Tax Clearance" is a comprehensive tax account review to determine and ensure that the account is compliant with all primary Kansas Tax Laws administered by the Kansas Department of Revenue (KDOR) Director of Taxation. Information pertaining to a Tax Clearance is subject to change(s), which may arise as a result of a State Tax Audit, Federal Revenue Agent Report, or other lawful adjustment(s). INSTRUCTIONS: To obtain a Current Tax Clearance Certificate, you must: 1) Go to <http://www.ksrevenue.org/taxclearance.htm> to request a Tax Clearance Certificate; 2) Return to the website the following working day to see if KDOR will issue the certificate; 3) If issued an official certificate, print it and attach it to your bid response; and 4) If denied a certificate, engage KDOR in a discussion about why a certificate wasn't issued. Bidders (and their subcontractors) are expected to submit a current Tax Clearance Certificate with every event response. REMINDER: You will need to sign back into the KDOR website to view and print the official tax clearance certificate. Information about Tax Registration can be found at the following website: <http://www.ksrevenue.org/busregistration.htm>. The Division of Purchases reserves the right to confirm tax status of all potential contractors and subcontractors prior to the release of a purchase order or contract award. In the event that a current tax certificate is unavailable, the Division of Purchases reserves the right to notify a bidder (one that has submitted a timely event response) that they have to provide a current Tax Clearance Certificate within ten (10) calendar days, or the Division may proceed with an award to the next lowest responsive bidder, whichever is determined by the Director of Purchases to be in the best interest of the State.
- Immigration and Reform Control Act of 1986 (IRCA): All contractors are expected to comply with the Immigration and Reform Control Act of 1986 (IRCA), as may be amended from time to time. This Act, with certain limitations, requires the verification of the employment status of all individuals who were hired on or after November 6, 1986, by the contractor as well as any subcontractor or sub-contractors. The usual method of verification is through the Employment Verification (I-9) form. With the submission of this bid, the contractor hereby certifies without exception that such contractor has complied with all federal and state laws relating to immigration and reform. Any misrepresentation in this regard or any employment of persons not authorized to work in the United States constitutes a material breach and, at the State's option, may subject the contract to termination for cause and any applicable damages. Unless provided otherwise herein, all contractors are expected to be able to produce for the State any documentation or other such evidence to verify Contractor's IRCA compliance with any provision, duty, certification, or like item under the contract. Bidders must submit a Certification Regarding Immigration Reform & Control form with every event response. The form can be found at the following website: <http://da.ks.gov/purch/Forms.htm>.
- Competition: The purpose of this Request is to seek competition. The bidder shall advise the Division of Purchases if any specification, language or other requirement inadvertently restricts or limits bidding to a single source. Notification shall be in writing and must be received by the Division of Purchases no later than five (5) business days prior to the event closing date. The Director of Purchases reserves the right to waive minor deviations in the specifications which do not hinder the intent of this Request.
- Acceptance or Rejection: The State reserves the right to accept or reject any or all bid responses or part of a response; to waive any informalities or technicalities; clarify any ambiguities in responses; modify any criteria in this Event; and unless otherwise specified, to accept any item in a response.

# STATE OF KANSAS

## Event Details (cont.)

### PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
17300-EVT0000502	Sell	RFx	8
Event Round	Version		
1	1		
Event Name			
Personnel Dosimetry Services			
Start Time		Finish Time	
03/10/2011 12:05:04 CST		04/15/2011 02:00:00 CST	

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9. Disclosure of Bid Event Content and Proprietary Information: All bid responses become the property of the State of Kansas. The Kansas Open Records Act (K.S.A. 45-215 et seq) requires public information be placed in the public domain at the conclusion of the selection process, and be available for examination by all interested parties. More information on this subject can be found at the following website:  
<http://da.ks.gov/purch/KSOpenRecAct.doc>
10. Debarment of State Contractors. Any Contractor who defaults on delivery or does not perform in a satisfactory manner as defined in this Agreement may be barred for a period up to three (3) years, pursuant to K.S.A. 75-37, 103, or have its work evaluated for pre-qualification purposes. Contractor shall disclose any conviction or judgment for a criminal or civil offense of any employee, individual or entity which controls a company or organization or will perform work under this Agreement that indicates a lack of business integrity or business honesty. This includes (1) conviction of a criminal offense as an incident to obtaining or attempting to obtain a public or private contract or subcontract or in the performance of such contract or subcontract; (2) conviction under state or federal statutes of embezzlement, theft, forgery, bribery, falsification or destruction of records, or receiving stolen property; (3) conviction under state or federal antitrust statutes; and (4) any other offense the State determines to be so serious and compelling as to affect responsibility as a state contractor. For the purpose of this section, an individual or entity shall be presumed to have control of a company or organization if the individual or entity directly or indirectly, or acting in concert with one or more individuals or entities, owns or controls twenty-five (25) percent or more of its equity, or otherwise controls its management or policies. Failure to disclose an offense may result in disqualification of the Proposal or termination of the Agreement, as determined by the State.
11. Accounts Receivable Set-Off Program: If during the course of this contract the Contractor is found to owe a debt to the State of Kansas, agency payments to the Contractor may be intercepted / setoff by the State of Kansas. Notice of the setoff action will be provided to the Contractor. Pursuant to K.S.A. 75-6201 et seq, Contractor shall have the opportunity to challenge the validity of the debt. If the debt is undisputed, the Contractor shall credit the account of the agency making the payment in an amount equal to the funds intercepted. K.S.A. 75-6201 et seq. allows the Director of Accounts and Reports to set off funds the State of Kansas owes Contractors against debts owed by the contractor to the State of Kansas. Payments set off in this manner constitute lawful payment for services or goods received. The Contractor benefits fully from the payment because its obligation to the State is reduced by the amount subject to setoff.

Last Updated: 08/09/2010

# STATE OF KANSAS

## Event Details (cont.)

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Event ID	Format	Type	Page
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1	1		
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Failure to notify the Procurement Officer (Event Contact) of any conflicts or ambiguities in the Bid Event may result in items being resolved in the best interest of the State. Any modification to this Bid Event as a result of written responses to questions received, shall be made in writing by amendment and dispatched to all bidders invited to this event by the Division of Purchases. Only written communications are binding.

Answers to questions will be available in the form of an amendment on the Division of Purchases' website, <http://da.ks.gov/purch>.

It shall be the responsibility of all participating bidders to acquire any and all amendments and additional information as it is made available from the web site cited above. Vendors/Bidders not initially invited to participate in this Bid Event must notify the Division of Purchases of their intent to bid at least 24 hours prior to the event's closing date/time. Bidders are required to check the website periodically for any additional information or instructions.

### General Questions

Question	UOM	Best	Worst	Response
Is a completed Immigration Reform and Control form included with this bid event submission (refer to Item #6, Appendix B - Terms and Conditions, Event Details document)?		Yes		<input type="text" value="YES"/>
Required: Yes Mandatory ResponseNo				

#### Response Comments

Included in Attachments

Does your organization accept the State of Kansas terms and conditions as stated?

Yes

Required: Yes Mandatory ResponseNo

#### Response Comments

Is a current Tax Clearance Certificate included with this bid event submission (refer to Item #5, Appendix B - Terms and Conditions, Event Details document)?

Yes

Required: Yes Mandatory ResponseNo

#### Response Comments

Included in Attachments

# STATE OF KANSAS

## Event Details (cont.)

### PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
17300-EVT0000502	Sell	RFx	3
Event Round	Version		
1	1		
Event Name			
Personnel Dosimetry Services			
Start Time		Finish Time	
03/10/2011 12:05:04 CST		04/15/2011 02:00:00 CST	

Event Currency: US Dollar  
Bids allowed in other currency: No

Bidder: PUBLIC EVENT DETAILS

Submit To: Department of Administration  
Division Of Purchases  
900 SW Jackson  
Room 102-North  
Topeka KS 66612  
XML Bids to: Bids@da.ks.gov

Contact: Tamarenid X Sherley  
Phone: 7852963122  
Email: tami.sherley@da.ks.gov

Procurement Card (P-Card): Presently, many State Agencies use a Procurement Card (Visa-branded P-Card) in lieu of a state warrant to pay for some of its purchases. No additional charges will be allowed for using the card.

May agencies use their P-Card for contract purchases? Yes

Required: Yes Mandatory ResponseNo

#### Response Comments

Political Subdivisions: Political subdivisions (City, County, School Districts, etc.) are permitted to utilize contracts administered by the Division of Purchases. Conditions included in this contract shall be the same for political subdivisions. The State has no responsibility for payments owed by political subdivision. The vendor must deal directly with the political subdivision.

Is pricing available to political subdivisions? Yes

Required: Yes Mandatory ResponseNo

#### Response Comments

# STATE OF KANSAS

## Event Details (cont.)

### PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
17300-EVT0000502	Sell	RFx	4
Event Round	Version		
1	1		
Event Name	Personnel Dosimetry Services		
Start Time	Finish Time		
03/10/2011 12:05:04 CST	04/15/2011 02:00:00 CST		

Event Currency: US Dollar  
Bids allowed in other currency: No

Bidder: PUBLIC EVENT DETAILS

Submit To: Department of Administration  
Division Of Purchases  
900 SW Jackson  
Room 102-North  
Topeka KS 66612  
XML Bids to: Bids@da.ks.gov

Contact: Tamarenid X Sherley  
Phone: 7852963122  
Email: tami.sherley@da.ks.gov

### Line Details

Line: 1 Item ID: Line Qty: 1 UOM: Each Bid Qty:   
Required: No Reserve Price: No

Description: Personnel Dosimetry Services

Min/Max Qty: No min / No max

Question	UOM	Best	Worst	Response
What is your bid price?		0		<input type="text"/>
Required: No	Mandatory Response: No			

### Response Comments

Pricing Page Included

# STATE OF KANSAS

## Event Details (cont.)

### PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
17300-EVT0000502	Sell	RFx	5
Event Round	Version		
1	1		
Event Name	Personnel Dosimetry Services		
Start Time	Finish Time		
03/10/2011 12:05:04 CST	04/15/2011 02:00:00 CST		

Event Currency: US Dollar  
Bids allowed in other currency: No

Bidder: PUBLIC EVENT DETAILS

Submit To: Department of Administration  
Division Of Purchases  
900 SW Jackson  
Room 102-North  
Topeka KS 66612  
XML Bids to: Bids@da.ks.gov

Contact: Tamarenid X Sherley  
Phone: 7852963122  
Email: tami.sherley@da.ks.gov

### Bidder Information

Firm Name:	Landauer Inc		
Name:	Amy Cosler	Signature:	A. Cosler RP
Phone #:	815-546-9606	Date:	4-14-11
		Fax #:	708-755-7011
Street Address:	2 Science Rd		
City & State:	Glenwood IL	Zip Code:	60425
Email:	Sales@landauerinc.com or ACosler@landauerinc.com		

# STATE OF KANSAS

## Event Details (cont.)

### PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
17300-EVT0000502	Sell	RFx	6
Event Round	Version		
1	1		
Event Name	Personnel Dosimetry Services		
Start Time	Finish Time		
03/10/2011 12:05:04 CST	04/15/2011 02:00:00 CST		

Event Currency: US Dollar  
Bids allowed in other currency: No

Bidder: PUBLIC EVENT DETAILS

Submit To: Department of Administration  
Division Of Purchases  
900 SW Jackson  
Room 102-North  
Topeka KS 66612  
XML Bids to: Bids@da.ks.gov

Contact: Tamarenid X Sherley  
Phone: 7852963122  
Email: tami.sherley@da.ks.gov

## Appendix A - Line Specifications

Line: 1 Item ID: Line Qty: 1 UOM: Each  
Description: Personnel Dosimetry Services

### Item Specifications

Manufacturer:  
Item Length: 0  
Item Width: 0  
Item Volume: 0  
Item Weight: 0  
Item Size:

Mfg Item ID:  
Item Height: 0  
Dimension UOM:  
Volume UOM:  
Weight UOM:  
Item Color:

### Shipping Information

Schedule: 1  
Quantity: 1  
Due Date: 04/20/2011  
Freight Terms:  
Ship Via:

Ship To: Div. of Purchases  
Div. of Purchases  
900 SW Jackson  
Room 653-S LSOB  
Topeka KS 66612-1248  
United States

# STATE OF KANSAS

## Event Details (cont.)

### PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
17300-EVT0000502	Sell	RFx	7
Event Round	Version		
1	1		
Event Name	Personnel Dosimetry Services		
Start Time	Finish Time		
03/10/2011 12:05:04 CST	04/15/2011 02:00:00 CST		

Event Currency: US Dollar  
Bids allowed in other currency: No

Bidder: PUBLIC EVENT DETAILS

Submit To: Department of Administration  
Division Of Purchases  
900 SW Jackson  
Room 102-North  
Topeka KS 66612  
XML Bids to: Bids@da.ks.gov

Contact: Tamarenid X Sherley  
Phone: 7852963122  
Email: tami.sherley@da.ks.gov

## Appendix B - Terms & Conditions

1. Electronic Bid Submission: Only XML bid submissions will be accepted by email. All XML bid submissions MUST be sent to the email address noted above in the Submit To address section by the bid closing date and time to be considered. Do NOT send XML bids to the contact person's email.
2. Protected cells in the XML bid document must not be changed. Changing values in the protected cells will result in rejection of your bid for this event.
3. It is the bidder's responsibility to submit questions, acknowledge addenda and attend pre-bid conferences as indicated in this event or attachment(s). When communicating always refer to the Bid Event ID.
4. Conflict of Interest: With the submission of a response for this bidding event, you certify that you do not have any substantial conflict of interest sufficient to influence the bidding process of this event. A conflict of substantial interest is one which a reasonable person would think would compromise the opening bidding process.
5. BIDDER MUST OBTAIN A CURRENT TAX CLEARANCE CERTIFICATE A "Tax Clearance" is a comprehensive tax account review to determine and ensure that the account is compliant with all primary Kansas Tax Laws administered by the Kansas Department of Revenue (KDOR) Director of Taxation. Information pertaining to a Tax Clearance is subject to change(s), which may arise as a result of a State Tax Audit, Federal Revenue Agent Report, or other lawful adjustment(s). INSTRUCTIONS: To obtain a Current Tax Clearance Certificate, you must: 1) Go to <http://www.ksrevenue.org/taxclearance.htm> to request a Tax Clearance Certificate; 2) Return to the website the following working day to see if KDOR will issue the certificate; 3) If issued an official certificate, print it and attach it to your bid response; and 4) If denied a certificate, engage KDOR in a discussion about why a certificate wasn't issued. Bidders (and their subcontractors) are expected to submit a current Tax Clearance Certificate with every event response. REMINDER: You will need to sign back into the KDOR website to view and print the official tax clearance certificate. Information about Tax Registration can be found at the following website: <http://www.ksrevenue.org/busregistration.htm>. The Division of Purchases reserves the right to confirm tax status of all potential contractors and subcontractors prior to the release of a purchase order or contract award. In the event that a current tax certificate is unavailable, the Division of Purchases reserves the right to notify a bidder (one that has submitted a timely event response) that they have to provide a current Tax Clearance Certificate within ten (10) calendar days, or the Division may proceed with an award to the next lowest responsive bidder, whichever is determined by the Director of Purchases to be in the best interest of the State.
6. Immigration and Reform Control Act of 1986 (IRCA): All contractors are expected to comply with the Immigration and Reform Control Act of 1986 (IRCA), as may be amended from time to time. This Act, with certain limitations, requires the verification of the employment status of all individuals who were hired on or after November 6, 1986, by the contractor as well as any subcontractor or sub-contractors. The usual method of verification is through the Employment Verification (I-9) form. With the submission of this bid, the contractor hereby certifies without exception that such contractor has complied with all federal and state laws relating to immigration and reform. Any misrepresentation in this regard or any employment of persons not authorized to work in the United States constitutes a material breach and, at the State's option, may subject the contract to termination for cause and any applicable damages. Unless provided otherwise herein, all contractors are expected to be able to produce for the State any documentation or other such evidence to verify Contractor's IRCA compliance with any provision, duty, certification, or like item under the contract. Bidders must submit a Certification Regarding Immigration Reform & Control form with every event response. The form can be found at the following website: <http://da.ks.gov/purch/Forms.htm>.
7. Competition: The purpose of this Request is to seek competition. The bidder shall advise the Division of Purchases if any specification, language or other requirement inadvertently restricts or limits bidding to a single source. Notification shall be in writing and must be received by the Division of Purchases no later than five (5) business days prior to the event closing date. The Director of Purchases reserves the right to waive minor deviations in the specifications which do not hinder the intent of this Request.
8. Acceptance or Rejection: The State reserves the right to accept or reject any or all bid responses or part of a response; to waive any informalities or technicalities; clarify any ambiguities in responses; modify any criteria in this Event; and unless otherwise specified, to accept any item in a response.

# STATE OF KANSAS

## Event Details (cont.)

### PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
17300-EVT0000502	Sell	RFx	8
Event Round	Version		
1	1		
Event Name	Personnel Dosimetry Services		
Start Time	Finish Time		
03/10/2011 12:05:04 CST	04/15/2011 02:00:00 CST		

Event Currency: US Dollar  
Bids allowed in other currency: No

### Bidder: PUBLIC EVENT DETAILS

Submit To: Department of Administration  
Division Of Purchases  
900 SW Jackson  
Room 102-North  
Topeka KS 66612  
XML Bids to: Bids@da.ks.gov  
Contact: Tamarenid X Sherley  
Phone: 7852963122  
Email: tami.sherley@da.ks.gov

9. Disclosure of Bid Event Content and Proprietary Information: All bid responses become the property of the State of Kansas. The Kansas Open Records Act (K.S.A. 45-215 et seq) requires public information be placed in the public domain at the conclusion of the selection process, and be available for examination by all interested parties. More information on this subject can be found at the following website:  
<http://da.ks.gov/purch/KSOpenRecAct.doc>
10. Debarment of State Contractors. Any Contractor who defaults on delivery or does not perform in a satisfactory manner as defined in this Agreement may be barred for a period up to three (3) years, pursuant to K.S.A. 75-37,103, or have its work evaluated for pre-qualification purposes. Contractor shall disclose any conviction or judgment for a criminal or civil offense of any employee, individual or entity which controls a company or organization or will perform work under this Agreement that indicates a lack of business integrity or business honesty. This includes (1) conviction of a criminal offense as an incident to obtaining or attempting to obtain a public or private contract or subcontract or in the performance of such contract or subcontract; (2) conviction under state or federal statutes of embezzlement, theft, forgery, bribery, falsification or destruction of records, or receiving stolen property; (3) conviction under state or federal antitrust statutes; and (4) any other offense the State determines to be so serious and compelling as to affect responsibility as a state contractor. For the purpose of this section, an individual or entity shall be presumed to have control of a company or organization if the individual or entity directly or indirectly, or acting in concert with one or more individuals or entities, owns or controls twenty-five (25) percent or more of its equity, or otherwise controls its management or policies. Failure to disclose an offense may result in disqualification of the Proposal or termination of the Agreement, as determined by the State.
11. Accounts Receivable Set-Off Program: If during the course of this contract the Contractor is found to owe a debt to the State of Kansas, agency payments to the Contractor may be intercepted / setoff by the State of Kansas. Notice of the setoff action will be provided to the Contractor. Pursuant to K.S.A. 75-6201 et seq, Contractor shall have the opportunity to challenge the validity of the debt. If the debt is undisputed, the Contractor shall credit the account of the agency making the payment in an amount equal to the funds intercepted. K.S.A. 75-6201 et seq. allows the Director of Accounts and Reports to set off funds the State of Kansas owes Contractors against debts owed by the contractor to the State of Kansas. Payments set off in this manner constitute lawful payment for services or goods received. The Contractor benefits fully from the payment because its obligation to the State is reduced by the amount subject to setoff.

Last Updated: 08/09/2010

# STATE OF KANSAS

## Event Details (cont.)

### PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
17300-EVT0000502	Sell	RFx	9
Event Round	Version		
1	1		
Event Name			
Personnel Dosimetry Services			
Start Time	Finish Time		
03/10/2011 12:05:04 CST	04/15/2011 02:00:00 CST		

Event Currency: US Dollar  
Bids allowed in other currency: No

Bidder: PUBLIC EVENT DETAILS

Submit To: Department of Administration  
Division Of Purchases  
900 SW Jackson  
Room 102-North  
Topeka KS 66612  
XML Bids to: Bids@da.ks.gov

Contact: Tamarenid X Sherley  
Phone: 7852963122  
Email: tami.sherley@da.ks.gov

**SIGNATURE SHEET**

Item: Personnel Dosimetry Services

Agency: Statewide - Optional

**Closing Date: April 15, 2011 at 2:00PM (CST)**

By submission of a bid and the signatures affixed thereto, the bidder certifies all products and services proposed in the bid meet or exceed all requirements of this specification as set forth in the request and that all exceptions are clearly identified.

Legal Name of Person, Firm or Corporation Landauer, Inc.Mailing Address 2 Science Road City & State Glenwood, IL Zip 60425Toll Free Telephone 800-323-8830 Local 708-755-7000 Cell: 708-308-7825 Fax 708-755-7011Tax Number 06-1218089

**CAUTION: If your tax number is the same as your Social Security Number (SSN), you must leave this line blank. DO NOT enter your SSN on this signature sheet. If your SSN is required to process a contract award, including any tax clearance requirements, you will be contacted by an authorized representative of the Division of Purchases at a later date.**

E-Mail custserv@landauerinc.com or sales@landauerinc.comSignature  Date 4-14-2011Typed Name Amy Cosler Title VP Sales & Marketing

In the event the **contact for the bidding process** is different from above, indicate contact information below.

**Bidding Process** Contact Name Ed MilesMailing Address 2 Science Road City & State Glenwood, IL Zip 60425Toll Free Telephone 800-323-8830 Local  Cell: 708-308-7825 Fax E-Mail emiles@landauerinc.com

If **awarded a contract and purchase orders** are to be directed to an address other than above, indicate mailing address and telephone number below.

**Award** Contact Name Mailing Address  City & State  Zip Toll Free Telephone  Local  Cell:  Fax E-Mail

## Section IV Special Provisions

### 2. Transmittal Letter

- (a) Established June 1954
- (b) Ownership, corporation, incorporated in the State of Delaware, publically traded on the NY Stock Exchange, symbol LDR
- (c) We have a dedicated team of 34 customer facility representatives, and a technical staff which is comprised of - 9 PhD - 3 M.S. scientists – 4 are certified in Health Physics and have more technical resources than any other Dosimetry service provider.
- (d-f) For over 55 years, LANDAUER's innovations in radiation science and services have been instrumental in shaping the industry. Today, millions of healthcare workers across the globe wear **LANDAUER dosimeters, and over 80% of all U.S. hospitals rely on LANDAUER to protect their** people and their organizations against the risks of ionizing radiation. LANDAUER's proprietary OSL dosimeters, the most trusted technology for measuring occupational radiation dose, is now available as a comprehensive solution for measuring patient dose as well as dose to employees and responders in the event of a radiological accident or incident. We produce and analyze over 16 million dosimeters annually. We have a dedicated team of 34 customer facility representatives, and a technical staff which is comprised of - 9 PhD - 3 M.S. scientists – 4 are certified in Health Physics and have more technical resources than any other Dosimetry service provider. Every client of Landauer's is importation and each is given same consideration.
- (g) Organization chart included in attachments.
- (h) All dosimeters are produced and analyzed at our facility in Glenwood, IL. Product lines that are produced at this site: All Luxel+, dosimeters, rings, environmental monitors, nanoDot patient dosimeters, and all corresponding dosimetry reports. Stillwater, Oklahoma, houses our Crystal growing facility for Aluminum Oxide material used in the production of OSL™ Technology detectors. Our supply chain for our primary raw material, Aluminum Oxide, is vertically integrated. Because we grow the Aluminum Oxide crystals that of which our proprietary OSL™ technology is comprised, we have had zero raw material supply challenges.
- (i) We have not been retained nor have we retained any person to solicit or secure a statecontact.

## **Section V**

### **Statement of Work**

The following is Landauer's response to your Statement of Work. We agree and will comply with all specifications except those referenced below where we Exceed, Take Exception, or Offer Clarification.

#### **A. GENERAL SPECIFICATIONS**

#### **B. FACILITY EVALUATION AND VENDOR QUALIFICATION**

1. Five years of NVLAP Proficiency Test Results Enclosed.
2. A listing of processing equipment used in processing dosimeter dose is included.
3. Facility audit reviews for some other accreditations are included.
4. Calibration standards and uncertainties studies are included.

#### **C. FACILITY STANDARD OPERATING PROCEDURES**

##### **1. Control Dosimeters and Background Dose Assignments**

- a. Landauer provides several different options for dosimeters returned without controls. First, our default would be to report all the gross results for participant dosimeters and flag the report indicating there was no control dosimeter returned.

The option would be to have Landauer turn on an automatic background subtraction. This is a daily calculation equivalent to 6mrem per month and is calculated from the day the dosimeter was produced to the day it is processed. We flag the exposure report so you can easily identify we utilized this option.

- b. We do not assume any background values. One of the unique features of Luxel+ and OSL technology is our ability to keep the detector at zero background until the day we manufacture the dosimeter. The benefit is that other technologies may have as much as 8 weeks or more of background accumulated on the dosimeter prior to it being assigned to you account. Also since Luxel+ is a single use detector, there is no chance of any residual energies being left on the detector. This is a common problem with TLD technology since the same crystals are used over and over again.
- c. As described in (A) it is a daily calculation that is assessed from the day the dosimeter is manufactured to the day it is analyzed. This calculation is equivalent to 6mrem per month.
- d. The feature of automatic background subtraction is automatically applied if you select the option and if a proper control is not returned. If a usable control is returned it will be used unless it is identified as reporting higher than the participants. In that case we flag it as defective, report the dose for the control, and use the automatic background subtraction calculation.
- e. Each dosimeter is identified with a unique serial number that identifies the date of manufacture and the account and participant it is assigned to. This serial number is used for identification throughout Landauer's processing and archiving systems.

## 2. Lost and Missing Dosimeters

- a. We assume you are talking about a missing dosimeter as others are returned for processing. If you are referring to a missing dosimeter when they arrive at your facility, the remedy would be to call us and we would gladly replace it at no additional charge to you. Since our dosimeter production systems are automated, this occurrence should be very small. Normally it is caused by a dosimeter being added after the cut off date for the next month's dosimeters. In that case it would arrive in a separate package so long as it was ordered for rush shipment. If not indicated, it would be in the next run of dosimeters for that account and series.

Now for one missing as a group is returned for processing. Landauer offers an option called absentee reporting. If a dosimeter is missing and our default value of 70% of dosimeters are returned we would then list those missing on the exposure report with no dose data attached. The default level may be moved up or down to fit your individual needs for the account.

Another option would be to utilize Landauer's EstiMate reporting service. EstiMate, when a dosimeter is missing, averages the last 12 months exposure for that participant and fills in the estimated dose for the participant on the exposure report and flags the report so you know how the exposure was determined. If at a later date the dosimeter is returned, we would automatically overwrite the estimated dose with the measured dose. We additionally issue a supplemental report at 45 and 120 days past the estimated dose being applied. This special report allows you to see what exposures were used in determining the Estimate and gives you an opportunity to change the estimated dose to a calculated dose. If you choose to change any exposure to calculated, and then the dosimeter is returned, we would show the dose for the dosimeter but would only change the participant's accumulated exposure if you give us those instructions.

- b. A dosimeter is considered lost if not returned within 90 days past the end date the dosimeter was issued for. At that point an assessment for a lost dosimeter would be applied.
- c. A damaged dosimeter is one that is damaged to the point that the filter pack inside the dosimeter cannot be used again. Examples might be, chewed by a dog, or cut in half with sheers.
- d. A dosimeter can be worn past the end date the dosimeter was issued for, if Landauer is notified of the change in the end date. It should be noted that if the participant is on a regular shipping frequency, they will automatically receive a new dosimeter for the next period.

## 3. Dosimeter Accountability

- a. Landauer utilizes a unique serial number for each dosimeter we produce. Through this serial number we track the dosimeter itself and the account and participant it is assigned to for that wear period. The serial number is kept in our computer system and follows the dosimeter into our archiving system after it is analyzed.
- b. There are two options. Our normal lower level of reporting is 1mrem for Luxel+ whole body dosimeters. You may also elect 10mrem reporting, however it should be noted that we would then report "SL" (Selected Level) on the exposure report since "M" (Minimal) for Landauer is now less than 1mrem.

## 4. Reading and Rereading Procedures

- a. OSL technology and your Luxel+ dosimeters have a unique capability that no other technology offers. We are able to completely reanalyze the dosimeter many times. The

dosimeter is read at room temperature with light instead of heat. Since it is a single use dosimeter, we place it in our archives so further laboratory analysis may be performed if necessary. Film can be reread many times but if something goes wrong in the developing process it will always be wrong. TLD is a destructive process. The crystals are heated to roughly 300 degrees Celsius. All signal is destroyed in the process.

- b. As Landauer receives dosimeters back from any client they are first scanned with a low level detector to ensure there are no radioactive badges in the shipment and then they are opened and each dosimeter is scanned into our tracking system. This tracking is identifying each serial number from the master list from when the dosimeter was manufactured. From that point forward we can track the exact location of the badge as it goes through the analytical process. If there is an overexposure we will notify you roughly two days into the process to read the badge. We average 7 working days to complete the process and generate the written exposure report. Any dosimeter that is read and exceeds 500mrem is segregated and imaged to establish if it is static or dynamic. In other words was someone wearing the dosimeter at the time it was irradiated. This is helpful information if you clearly know someone was not wearing it. This process is completed and information given to you at the 2 day period as we notify you of an over exposure. After the report is generated the dosimeter is placed into archive just in case you require additional laboratory analysis.

#### 5. Dosimeter Limitations

- a. Landauer dosimeters respond by the following:

##### **Luxel+ (Type P)**

X-Ray/Gamma	>5 keV >1mrem reporting
Beta	>150 keV - $\approx$ 10 MeV >10mrem reporting

##### **Luxel+ (Type J)**

X-Ray/Gamma	>5 keV >1mrem reporting
Beta	>150 keV - $\approx$ 10 MeV >10mrem reporting

Fast Neutron	>40 keV - $\approx$ 40 MeV >20mrem reporting
--------------	---

##### **Luxel+ (Type T)**

X-Ray/Gamma	>5 keV >1mrem reporting
Beta	>150 keV - $\approx$ 10 MeV >10mrem reporting

Neutron	>0.250 eV - $\approx$ 40 MeV >20mrem reporting
---------	---

Readings for OSL dosimetry is expected within  $\pm$ 10%

##### **Ring (Type U)**

X-Ray/Gamma	>15 keV >30mrem reporting
Beta	>200 keV >40mrem reporting

- b. Landauer dosimetry processing equipment is calibrated for personnel exposures. We can however offer monitoring for dosimeters that are in a much higher range so long as you

identify them, when known, as high exposures. We have specialty equipment that is calibrated for this type of reading. Our normal dose range for personnel dosimeters is from 1mrem to 1000Rem.

- c. For those employees that wear two dosimeters, above and below a lead apron, Landauer can apply an external dose calculation to indicate a more effective deep dose equivalent. This calculation is commonly referred to as the Webster calculation (EDE 1). We apply 5% of the collar dosimeter and 150% of the waist dosimeter. The individual dosimeter readings without the calculation are shown in the current period but the calculation is applied in their quarter to date, year to date, and lifetime exposures. We also support (EDE 2) where only one dosimeter is worn at the collar. In this case we apply 30% of the dose reading. Both calculations are optional reporting services that can be applied down to the participant level. Both services are applied, if requested, at no additional charge.

#### **D. DOSIMETER SPECIFICATIONS**

**EXCEPTION - EXCEEDS SPECIFICATION** – Landauer Luxel+ dosimeters in many cases exceed your specification as follows:

##### **Luxel+ (Type P)**

X-Ray/Gamma	>5 keV >1mrem reporting
Beta	>150 keV - $\approx$ 10 MeV >10mrem reporting

##### **Luxel+ (Type J)**

X-Ray/Gamma	>5 keV >1mrem reporting
Beta	>150 keV - $\approx$ 10 MeV >10mrem reporting
Fast Neutron	>40 keV - $\approx$ 40 MeV >20mrem reporting

##### **Luxel+ (Type T)**

X-Ray/Gamma	>5 keV >1mrem reporting
Beta	>150 keV - $\approx$ 10 MeV >10mrem reporting
Neutron	>0.250 eV - $\approx$ 40 MeV >20mrem reporting

#### **E. SHIPMENT SPECIFICATIONS**

##### **2. EXCEPTION**

Luxel+ holders do not contain filters. All filters are within the dosimeter itself. The holder is only a mechanism to hold the dosimeter onto the body. The dosimeter can be used without the holder. Some manufactures more recent lead aprons provide a small slot to accommodate the Luxel+ dosimeter since it is so widely utilized. There are multiple holder clip formats available to accommodate your custom needs upon request,.

## **F. RECORD KEEPING SPECIFICATIONS**

5. **CLAIRIFICATION** - (Sample exposure report enclosed)

6 a. **CLAIRIFICATION** - LDR currently provides an online service, LISN and RadPro, which both will be upgraded to myLDR. myLDR 1.0 is now available along with the other online services. myLDR provides the customer a little more functionality than LISN and is planned to be fully implemented later this year. Once fully implemented myLDR 2.0 will provide the customer the same capabilities as LISN but will have numerous enhancements that will greatly increase its functionality for the customer.

Currently LISN and myLDR will allow the customer to do the following:

Allow the search of individual's dose history by quarter and show the previous 3 quarters

Review absentee badges by department, wear period or individual

ALARA search by individual or department above institutional ALARA levels

Landauer provides the capability to drill down by individual to review fetal monitoring monthly dose information and gestational period

Landauer provides the capability to audit absentee monitors prior to sending the dosimeters back for analysis

Landauer online service will summarize and online activity by date and authorized user of the system.

b. **CLAIRIFICATION** - All LISN functions permit you to export data in XML, Excel, or in a PDF files.

c. **EXCEPTION** – Annual Form 5 Reports are not available at this time from our web based system. You may however produce them from our RadPro dosimetry management system should you choose to utilize that particular software.

## Cost Sheet:

Vendor Name: \_\_\_\_\_

One-time set-up fee for new participants:	\$ _n/c_____ / each
Fetal Monitoring	\$ _n/c_____ / month
Emergency Processing	\$ _50.00 per occ
Deletions from account	\$ _n/c_____ / change
Additions to account	\$ _n/c_____ / change
On-line Access	\$ _n/c_____
File Transfer charges	\$ _n/c_____
Extra shipments (not routine)	\$ _3.00 per badge, \$9.00 S&H
Lost or damaged holders:	\$ _n/c_____ / each
Lost or damaged dosimeters	
film	\$ _NA_____ / each
luminescence	\$ _3.00_____ / each
TLD	\$ _4.00_____ / each
ALARA Quarterly Recap:	\$ _n/c_____ / Quarter
ALARA Memo	\$ _n/c_____ / Year
Duplicate Records	\$ _n/c_____
Individual Annual Summaries	
NRC Form 4 report	\$ _n/c_____ / report
NRC Form 5 report	\$ _n/c_____ / report
Telephone notification (above 300mrem)	\$ _n/c_____

### PRICES OF DOSIMETERS

TLD Ring Dosimeters	\$ _1.25_____ per badge, bimonthly
TLD Ring Dosimeters	\$ _2.85_____ per badge, per quarter
Luminescence Dosimeter (Photon, Beta)	\$ _1.00_____ per badge, per month
Luminescence Dosimeter (Photon, Beta)	\$ _1.85_____ per badge, bimonthly
Luminescence Dosimeter (Photon, Beta)	\$ _2.75_____ per badge, per quarter
Luminescence Dosimeter (Photon, Beta, Fast Neutron)	\$ _4.50_____ per badge, per month
Luminescence Dosimeter (Photon, Beta, Fast Neutron)	\$ _5.75_____ per badge, bimonthly
Luminescence Dosimeter (Photon, Beta, Fast Neutron)	\$ _7.00_____ per badge, per quarter
Luminescence Dosimeter (Photon, Beta, Fast/Thermal Neutron)	\$ _5.00_____ per badge, per month
Luminescence Dosimeter (Photon, Beta, Fast/Thermal Neutron)	\$ _6.00_____ per badge, bimonthly
Luminescence Dosimeter (Photon, Beta, Fast/Thermal Neutron)	\$ _7.25_____ per badge, per quarter
Film Dosimeter (Photon, Beta)	\$ _NA_____ per badge, per month
Film Dosimeter (Photon, Beta)	\$ _NA_____ per badge, bimonthly
Film Dosimeter (Photon, Beta)	\$ _NA_____ per badge, per quarter

Film Dosimeter (Photon, Beta, Fast Neutron)	\$ _NA_____ per badge, per month
Film Dosimeter (Photon, Beta, Fast Neutron)	\$ _NA_____ per badge, bimonthly
Film Dosimeter (Photon, Beta, Fast Neutron)	\$ _NA_____ per badge, per quarter
Film Dosimeter (Photon, Beta, Fast/Thermal Neutron)	\$ _NA_____ per badge, per month
Film Dosimeter (Photon, Beta, Fast/Thermal Neutron)	\$ _NA_____ per badge, bimonthly
Film Dosimeter (Photon, Beta, Fast/Thermal Neutron)	\$ _NA_____ per badge, per quarter
Fast and Thermal Neutron	\$ _5.00_____ per badge, per month
Fast and Thermal Neutron	\$ _6.00_____ per badge, bimonthly
Fast and Thermal Neutron	\$ _7.25_____ per badge, per quarter
Control Dosimeters	\$ _n/c_____ per badge, per month
Control Dosimeters	\$ _n/c_____ per badge, bimonthly
Control Dosimeters	\$ _n/c_____ per badge, quarterly



Sam Brownback, Governor  
Nick Jordan, Secretary

[www.ksrevenue.org](http://www.ksrevenue.org)

# CERTIFICATE OF TAX CLEARANCE

Landauer, Inc.

## ISSUE DATE

03/14/2011

## TRANSACTION ID

TMUC-AU25-67NE

## CONFIRMATION NUMBER

C926-2KES-EDDE

**TAX CLEARANCE VALID THROUGH 06/12/2011**

Verification of this certificate can be obtained on our website, [www.ksrevenue.org](http://www.ksrevenue.org),  
or by calling the Kansas Department of Revenue at 785-296-3199

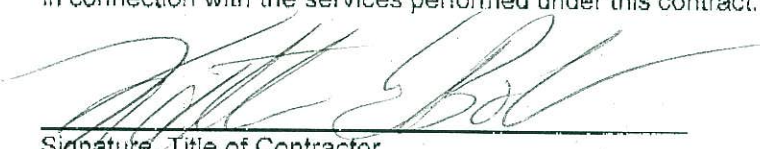
**CERTIFICATION REGARDING  
IMMIGRATION REFORM & CONTROL**

All Contractors are expected to comply with the Immigration and Reform Control Act of 1986 (IRCA), as may be amended from time to time. This Act, with certain limitations, requires the verification of the employment status of all individuals who were hired on or after November 6, 1986, by the Contractor as well as any subcontractor or sub-subcontractor. The usual method of verification is through the Employment Verification (I-9) Form. With the submission of this bid, the Contractor hereby certifies without exception that Contractor has complied with all federal and state laws relating to immigration and reform. Any misrepresentation in this regard or any employment of persons not authorized to work in the United States constitutes a material breach and, at the State's option, may subject the contract to termination and any applicable damages.

Contractor certifies that, should it be awarded a contract by the State, Contractor will comply with all applicable federal and state laws, standards, orders and regulations affecting a person's participation and eligibility in any program or activity undertaken by the Contractor pursuant to this contract. Contractor further certifies that it will remain in compliance throughout the term of the contract.

At the State's request, Contractor is expected to produce to the State any documentation or other such evidence to verify Contractor's compliance with any provision, duty, certification, or the like under the contract.

Contractor agrees to include this Certification in contracts between itself and any subcontractors in connection with the services performed under this contract.

  
\_\_\_\_\_  
Signature, Title of Contractor

4/15/2011  
date

Kathy Bober  
Director of Human Resources